

PHOEBE PARK ASSOCIATION MEETING

BUDGET BOARD MEETING

**Osprey Club 5721 Osprey Dr.
Wednesday, September 14, 2022 6:30 PM**

BUDGET MEETING MINUTES

1. **CALL TO ORDER** –Meeting opened @ 6:32 PM
2. **ESTABLISH QUORUM OF BOARD/ALSO PRESENT:** Quorum was established by Board Vice President: Greg Wyckoff, Treasurer: Todd Ziegler, Secretary: Rocco De Santo, Lorie Tellefsen, Member at Large Vanguard Manager, Lori Lansing and Bert Winfeild, Director of Sales
3. **PROOF OF NOTICE'** Posted 48 hrs. prior and mailed to Owners
4. **READING & APPROVAL OF PREVIOUS MEETING MINUTES June 8, 2022** Meeting Minutes, Motion was made by Lori Tellefsen to accept previous Meeting Minutes, second by Greg Wyckoff.. All in favor. Motion passed.
5. **NEW BUSINESS:**
 - a. Acceptance of Resignation of Kevin Coomer: Motion was made by Greg Wyckoff to accept the Resignation, second by Todd Ziegler. Motion passed. All in favor. Resignation accepted.
 - b. Appointment of President: Motion was made by Lori Tellefsen to appoint Rocco De Santo as President for the remainder of 2022 term. Rocco De Santo accepted, second by Greg Wyckoff. All in favor. Motion passed.
 - c. Appointment of Secretary: Motion was made by Todd Ziegler to appoint Lori Tellefsen as Secretary for the remainder of 2022 term. Lori Tellefsen accepted, second by Rocco De Santo. All in favor. Motion passed.
 - d. Ratification of Juniper Landscaping Proposal(s): See attached. Amount: \$12,314.19. Motion was made by Todd Ziegler, second by Rocco De Santo. All in favor. Motion passed.
 - e. Monthly Management Summary: See attached report.
 - f. Juniper Landscaping update w/ rotation map: See attached update. Motion was made by Todd Ziegler to approve Juniper Landscaping Proposal 175376 amount: \$9680.30. Greg Wyckoff second. All in favor. Motion passed.
 - g. President Rocco De Santo conveys the requests of the Social

Committee for 2 new tables and lighter tents.

6. **2023 PROPOSED BUDGET w/comparisons:** See attached Todd Ziegler explains Reserves, Explains operating expenses and per home dues. Duly noted: The Homeowners monthly fee will not be increased under the 2023 Budget.
 - a. Reseal Streets previous \$11,057.00 Proposal – Todd Ziegler to email to Lori Lansing. Solid Waste & Clubhouse trash receptacle – suggest Juniper to remove. Solar for the pool.
7. **ANNOUNCEMENTS:** None given
8. **OWNERS CONCERNS/DISCUSSION** (Owners will be limited to 3 minutes, per FL Statutes)
9. **Next Meeting:**
 - a. December 14, 2022. December 14, 2022. 6:30 PM
 - b. Motion was made by Todd Ziegler, second by Rocco De Santo. All in favor.

Adjournment: 7:55 pm

*NOTE- This agenda may be updated 48 hours prior to the meeting date