



Payment Options

1. Check or money orders payable to your association:

- Checks or money orders must be made payable to *your association*
- Please send with your Association payment coupon
- Mailing labels are provided in the back of your coupon booklet.

Please include the following information on your check:

- (a) Ensure the check is made payable to your association not the Vanguard Management
- (b) Homeowner's name and address is printed on the check
- (c) Memo line should reflect the Homeowner's account number

MAIL PAYMENTS TO:
Your Association's Name
C/O Vanguard Management Group
P.O. Box 1087
Commerce, GA 30529

2. Automatic Association-Pay (ACH):

This method will electronically transfer the funds from your bank account into the association's bank account on the 3rd day of the month that payment is due. There are no additional fees for this payment option.

Please use the ACH Form found on <https://vanguard.cincwebaxis.com>

3. Pay By Credit Card or eCheck using the online portal. (*processing fees apply*)

Pay by Credit Card or check at <https://vanguard.cincwebaxis.com>. Be advised that you must make necessary adjustments if there is a change in your assessment amount.